

STATE OF IDAHO, DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ)  
HAZARDOUS WASTE MANAGEMENT PROGRAM

January 1, 2004 through December 31, 2004

Goal: To maintain a federally authorized hazardous waste program capable of assuring proper management of hazardous waste to protect human health and the environment in the State of Idaho.

Preface: 1. The following workplan represents total resources expended by DEQ to implement and maintain a Hazardous Waste Management Program in the State of Idaho. (20.25 FTEs) The total budget of \$1,802,277 is included. Sources of this funding include 64% or \$1,153,267 from the State of Idaho, General Fund; 23% or \$407,500 from the U.S. EPA; and 13% or \$241,510 from the U.S. DOE, INEEL.

2. In the attached Application for Federal Assistance for January 1, 2004 through December 31, 2004, submitted to the U.S. EPA, the attached budget for \$1,420,525 represents \$1,013,025 or 71% from the State of Idaho, General Fund and U.S. EPA funding of \$407,500 or 29% which supports 16.6 FTEs.

**TOTAL PROGRAM EFFORT**  
**2004 RCRA Hazardous Waste**  
**July 1, 2003 thru June 30, 2004**  
**Actual Expenditures**

<b>Personnel</b>		
Work Category	FTE's	Salary
Hazardous Waste Program Administrator	0.1	\$8,020
Administrative Assistant (State Office)	1	\$27,820
Hazardous Waste Program Manager	1	\$63,544
HW Regulation/Policy Coordinator	1	\$55,036
HW Permit Coordinator	1	\$55,036
HW Enforcement Coordinator	1	\$54,496
Regional Program Managers (6)	1	\$54,983
Regional Office Specialists (6)	1	\$26,845
Information Technology Staff	1	\$46,734
Engineer Staff	3	\$152,456
Hazardous Waste Science Officers	3	\$118,466
HW Technical Services - Analyst/Scientist	6.15	\$237,492
<b>Personnel</b>	<b>20.25 FTE's</b>	<b>\$900,928</b>
Fringe Benefits (.34%)		\$306,315
<b>Total Personnel and Fringe</b>		<b>\$1,207,243</b>
<b>Indirect 36.96</b>		
Total Indirect		\$446,197
<b>Supplies/Operating</b>		
Travel/Training @ \$2,500 per fte		\$50,625
Office Supplies/Equipment @ \$1,000 per fte		\$20,250
Total Supplies/Operating		\$70,875
<b>Other (Operating)</b>		
Rent @ \$3,850 per FTE		\$77,962
Total Other		\$77,962
<b>Total Costs</b>		<b>\$1,802,277</b>
<b>EPA RCRA Grant</b>		<b>\$407,500</b>
<b>DOE EOMA Grant</b>		<b>\$241,510</b>
<b>State Contribution</b>		<b>\$1,153,267</b>
<b>TOTAL PROGRAM EFFORT</b>		<b>\$1,802,277</b>



STATE OF IDAHO  
DEPARTMENT OF  
ENVIRONMENTAL QUALITY

1410 North Hilton • Boise, Idaho 83706-1255 • (208) 373-0502

Dirk Kempthorne, Governor  
C. Stephen Allred, Director

November 5, 2003

Ms. Armina Nolan  
Grants and Acquisitions Unit  
Environmental Protection Agency  
1200 Sixth Avenue (OMP-145)  
Seattle, WA 98101

Dear Ms. Nolan:

Enclosed please find an application requesting funding for Idaho's 2004 Hazardous Waste Management RCRA Program. The budget and project period would be 01/01/04 through 12/31/04.

If you have any questions regarding this request, please contact Project Officer Brian Monson at (208) 373-0490 or Policy Analyst Kirby Farner at (208) 373-0100.

Sincerely,

A handwritten signature in cursive script that reads "Dave Sande".

Dave Sande, CPA  
Chief Financial Officer  
State Fiscal Office

DS:kf

cc: GC/RF  
SS/SF 85730E04 (1cc Enclosure)  
Brian Monson, DEQ (1cc Enclosure)  
John Brueck, DEQ (1cc Enclosure)  
Kirby Farner, DEQ  
Mark Masarik, EPA (IOO) (1cc Enclosure)

**APPLICATION FOR FEDERAL ASSISTANCE**

1. TYPE OF SUBMISSION: Application Construction <input checked="" type="checkbox"/> Non-Construction		2. DATE SUBMITTED	Applicant Identifier
Preapplication Construction Non-Construction		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: Idaho Department of Environmental Quality	Organizational Unit: Department of Environmental Quality
Address (give city, county, state, and zip code): 1410 North Hilton Boise, Idaho 83706-1255 DUNS # 020243684	Name and telephone number of the person to be contacted on matters involving this application (give area code) DEQ Kirby Farmer, Policy Analyst (208) 373-0100

6. EMPLOYER IDENTIFICATION NUMBER (EIN): 82-6000952	7. TYPE OF APPLICANT: (enter appropriate letter in box) <span style="float: right;">A</span> A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School Dist. I. St. Controlled Inst. of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify): _____
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8. TYPE OF APPLICATION: New Continuation Revision <input checked="" type="checkbox"/> X If Revision, enter appropriate letter(s) in box(es) A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify):	9. NAME OF FEDERAL AGENCY: EPA Mark Masarik, Project Officer (208) 378-5761
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10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 66.606 TITLE: RCRA	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: RCRA
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12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):  
STATEWIDE

13. PROPOSED PROJECT Start Date: 01/01/04 Ending Date: 12/31/04	14. CONGRESSIONAL DISTRICTS OF a. Applicant: 1 & 2 b. Project: Statewide
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15. ESTIMATED FUNDING a. Federal \$ 5407,500 b. Applicant \$ 1,013,025 c. State \$ 0 d. Local \$ e. Other \$ f. Program Income \$	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. YES THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE _____ Simultaneous b. NO <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372 OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
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g. TOTAL \$ 1,420,525	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? Yes If "Yes," attach an explanation No <input checked="" type="checkbox"/>
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18. To the best of my knowledge and belief, all data in this application are true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

a. Typed Name of Authorized Representative C. Stephen Allred	b. Title Director	c. Telephone number (208)373-0240
d. Signature of Authorized Representative <i>Jon Sandoval, Chief of Staff</i>		e. Date Signed 11/07/03

SECTION C NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) Totals	
8. RCRA	\$0	\$1,013,025	\$0	\$1,013,025	
9.				\$0	
10.				\$0	
11.				\$0	
12. TOTALS (sum of lines 8-11)	\$0	\$1,013,025	\$0	\$1,013,025	
SECTION D FORECASTED CASH NEEDS					
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)				
	Total-1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$407,500	\$101,875	\$101,875	\$101,875	\$101,875
14. NonFederal	\$1,013,025	\$253,256	\$253,256	\$253,256	\$253,256
15. TOTAL (sum of lines 13 and 14)	\$1,420,525	\$355,131	\$355,131	\$355,131	\$355,131
SECTION F - OTHER BUDGET INFORMATION					
(Attach additional sheets if necessary)					
21. Direct Charges: \$1,057,191	22. Indirect Charges:	\$363,334			
23. Remarks:					

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**BUDGET INFORMATION NON-CONSTRUCTION PROGRAMS**

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1. RCRA	66.606			\$407,500	\$1,013,025	\$1,420,525
2.						\$0
3.						\$0
4.						\$0
5. Totals		\$0	\$0	\$407,500	\$1,013,025	\$1,420,525

**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	1) RCRA	2)	3)	4)	
a. Personnel/Fringe	\$978,281				\$978,281
b.					\$0
c. Travel	\$10,000				\$10,000
d. Equipment	\$0				\$0
e. Supplies	\$5,000				\$5,000
f. Contractual	\$0				\$0
g. Construction	\$0				\$0
h. Other	\$63,910				\$63,910
i. Total Direct Charges (sum of 6a-6h)	\$1,057,191	\$0	\$0	\$0	\$1,057,191
j. Indirect Charges	\$363,334				\$363,334
k. TOTALS (sum of 6i and 6j)	\$1,420,525	\$0	\$0	\$0	\$1,420,525
7. Program Income	\$0	\$0	\$0	\$0	\$0

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Prescribed by OMB Circular A-102

Standard Form 424A (4-89)

**2004 RCRA Hazardous Waste  
Project Period: Jan '04 thru Dec '04**

I	Personnel	Work Category	FTE's	Salary
	Program Management		1.5	\$113,738
	Permitting Activities		6.7	\$320,103
	Compliance and Enforcement		6	\$255,313
	Information Management		1	\$36,400
	Clerical Support		1	\$28,288
	Planning and Support Services		0.4	\$12,240
	<b>Personnel</b>		<b>16.6 FTE's</b>	<b>\$741,122</b>
	Fringe Benefits (.32%)			\$237,159
	<b>Total Personnel and Fringe</b>			<b>\$978,281</b>
II	<b>Supplies</b>			
	Supplies/Equipment (Computers, software, professional publications, etc.)			\$5,000
	<b>Total Supplies</b>			<b>\$5,000</b>
III	<b>Travel</b> (Non-Federal Facility Inspections, Training, etc.)			\$10,000
	<b>Total Travel</b>			<b>\$10,000</b>
IV	<b>Other (Operating)</b>			
	Rent @ \$3,850 per FTE			\$63,910
	<b>Total Other</b>			<b>\$63,910</b>
V	<b>Indirect 37.14% x Personnel and Fringe</b>			<b>\$363,334</b>
	<b>Proposal Total Federal and State</b>			<b>\$1,420,525</b>

PROPOSED	BUDGET - SUMMARY
Requested Federal Grant	\$407,500
State Contribution	\$1,013,025
<b>Total Funding</b>	<b>\$1,420,525</b>
Personnel	\$978,281
Supplies	\$5,000
Contractual	\$0
Travel	\$10,000
Other	\$63,910
Indirect	\$363,334
<b>Total Funding</b>	<b>\$1,420,525</b>

Expenses for Corrective Action (\$23,000) are captured in Personnel  
Expenses for Inspections of INEEL (\$34,500) are captured in Personnel

QUALITY ASSURANCE REQUIREMENT FORM

40 CFR 30.503 AND 31.45

\_\_\_\_\_ This program/project does NOT involve environmentally related measurements or data generation,

OR

X

This program/project DOES include environmentally related measurements or data generation. Environmentally related measurements or data generation deals with the collection of samples and analysis of samples in the field or at a laboratory, or the collection of environmental data in the field, such as the collection and reporting of environmental measurements or environmental observations. A Quality Assurance Project Plan (QAPP) must meet the requirements of 40 CFR 30.503 and 31.45.

\_\_\_\_\_ has been prepared for this project and IS ATTACHED.

QMP

was previously reviewed and formally approved by the U.S. EPA on 04/13/01 and is still current and applicable. (Current is defined as less than three (3) years old.)

\_\_\_\_\_ will be prepared and forwarded to the U.S. EPA upon completion of the QAPP. Applicant understands that this QA requirement is a condition for award of the grant/cooperative agreement.

11/05/03  
Date

Jon Sandoval  
Signature of Authorized Representative

Jon Sandoval, Chief of Staff  
Typed Name & Title of Authorized Representative

Idaho Department of Env. Quality  
Typed Name of Applicant

Agency Use Only

EPA GRANT (PROJECT) MANAGER

EPA QA OFFICER

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

NOTE: This form must be submitted with each application.



EPA Project Control Number

United States Environmental Protection Agency  
Washington, DC 20460

### Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of the certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Jon Sandoval, Chief of Staff - ID Dept. of Env. Quality

Typed Name & Title of Authorized Representative

Jon Sandoval  
Signature of Authorized Representative

11/5/03  
Date

I am unable to certify to the above statements. My explanation is attached.

**STATE OF IDAHO, DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ)**  
**HAZARDOUS WASTE MANAGEMENT PROGRAM**

January 1, 2004 through December 31, 2004

Goal: To maintain a federally authorized hazardous waste program capable of assuring proper management of hazardous waste to protect human health and the environment in the State of Idaho.

- Preface:
1. The following work plan information represents total resources expended by DEQ to implement and maintain a Hazardous Waste Management Program in the State of Idaho.
  2. The attached budget represents U.S.EPA and State funding to support the Hazardous Waste Program Grant.

## TOTAL IDAHO DEQ HAZARDOUS WASTE PROGRAM

Objective: To maintain an authorized permitting, closure and corrective action program for new and existing treatment, storage and disposal facilities which satisfies federal and state hazardous waste rules and standards.

Objective: To maintain a rulemaking, authorization, regulatory analysis, and technical data management program necessary to continue operation of the federally authorized hazardous waste program.

Objective: To insure treatment and management of hazardous waste at INEEL is done in compliance with the RCRA Land Disposal Restrictions Program.

Objective: To maintain a hazardous waste inspection and enforcement program as provided by federal and state hazardous waste rules and standards.

### Activity #1: Program Management:

(Estimated Time Period: One Year)

(Estimated Cost: \$219,045)

(Estimated FTE: 1.5)

#### Tasks/Deliverables:

- A. Output: Participate in all DEQ Senior Management Meetings to represent State Waste Program concerns and issues.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- B. Output: Participate in all Senior Management Meetings with EPA Region 10 to represent DEQ Hazardous Waste Program concerns and issues.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- C. Output: Interface with WGA, NGA, ASTSWMO, Industry, Environmental, and Citizen Groups on Regional and National Hazardous Waste Management issues.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- D. Output: Represent the State Waste Program Office at the Idaho Legislature.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- E. Output: Participate in drafting, reviewing and approving the overall DEQ HW Budget and Work plan.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- F. Output: Participate in drafting, reviewing and approving the overall DEQ HW Strategic Plan and Planning Process for the future.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

- G. Output: Ensure Implementation Consistency of RCRA HW Program.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- H. Output: Maintain Federal Facility Compliance Act/Site Treatment Plan.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- I. Output: Oversee Permitting activities and Consent Order Development/Enforcement Referrals  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- J. Output: Monitor and evaluate program accomplishments/priorities/resources.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- K. Output: Participate in Quarterly Program Meetings, mid-year and end of year RCRA program reviews and the annual "EPA/States Planning" meeting.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- L. Output: Participate in the planning and preparation of the FY 05 RCRA Grant/Work plan.  
Milestone: Target Dates: 6/04 - 12/04
- M. Output: Produce information necessary for the completion of the RCRA Work plan Quarterly Reports.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- N. Output: Implement and participate in RCRA/HWMA Authorization, Rulemaking, Regulatory Analysis, Technical Assistance, and Training activities.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- O. Output: Review and participate in RCRA/HWMA Data Management activities.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- P. Output: Obtain Idaho Legislature approval of 2002/2003 RCRA/HWMA rulemaking update.  
Milestone: Target Dates: 1/04-3/04
- Q. Output: Obtain DEQ Board approval of 2003-2004 RCRA/HWMA rulemaking package.  
Milestone: Target Date: 11/04
- R. Output: Review, comment, and advise management and staff on proposed amendments to the Idaho Hazardous Waste Management Act.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- S. Output: Review, comment, and advise management and staff on proposed EPA regulations, guidance, and statutory revisions.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

- T. Output: Participate in State Waste Program planning efforts as requested by the State Planning and Special Projects Office.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

**Activity 2: Permitting Activities:**

(Estimated Time Period: One Year)  
(Estimated Cost: \$547,433)  
(Estimated FTE: 6.7)

- Oversight

- A. Output: Develop budget related to permitting activities.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- B. Output: Assist in development of FY '05 work plan.  
Milestone: Target Dates: 06/04 – 12/04
- C. Output: Monitor and evaluate program accomplishments/priorities.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- D. Output: Participate in "Quarterly Program Meetings," the mid-year, end of year, and annual program reviews.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- E. Output: Ensure scheduled dates for corrective action and permitting activities are entered into RCRAInfo.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- F. Output: Ensure permitting and corrective action data is maintained and updated in accordance with the RCRA MOA, the RCRAInfo MOU, and RCRA Info SOPs.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

- Permitting Technical Support

- G. Output: Complete the permitting and corrective action tasks as outlined in the attached permitting information. (Attachment A).  
Milestone: Target Dates: 03/04, 06/04, 9/04, 12/04
- H.. Output: Review and provide comments on groundwater monitoring reports, permit applications, site characterization reports and groundwater studies. Provide expertise in QA/QC and sample collection activities. Perform site visits of HWMA/RCRA facilities, including assisting on CMEs and O&M inspections when necessary.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

- I. Output: Provide all corrective action and permitting data to the Hazardous Waste Analyst for data review and processing in accordance with the RCRA MOA, the RCRAInfo MOU, and RCRAInfo SOPs.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

### Activity 3: Compliance and Enforcement

(Estimated Time Period: One Year)

(Estimated Cost: \$475,331)

(Estimated FTE: 6.0)

#### - Oversight

- A. Output: Develop budget related to inspection and enforcement activities.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- B. Output: Assist in development of FY '05 work plan.  
Milestone: Target Dates: 6/04 - 12/04
- C. Output: Coordinate inspection and enforcement actions with DEQ and EPA Offices. Develop inspection schedules on a quarterly basis and provide to DEQ and EPA Regional offices prior to the beginning of each quarter (Attachment B).  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- D. Output: Participate in DEQ/EPA Quarterly Program Meetings, mid-year and end-of-year reviews and the annual "EPA/States Planning" meeting.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- E. Output: Coordinate and oversee the development of inspection and enforcement work products in accordance with RCRA MOA.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- F. Output: Assure all required inspection and enforcement data is entered into RCRAInfo in accordance with the RCRA MOA, RCRAInfo MOU, and RCRAInfo SOPs.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- G. Output: Implement newly adopted provisions upon effective date.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- H. Output: Coordinate and oversee compliance assistance/technical assistance pilot program which addresses community based protection, regional sectors, and measures compliance.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

## Compliance and Enforcement Technical Support

- I. Output: Ensure that treatment and management of hazardous waste at the INEEL is done in compliance with the RCRA Land Disposal Restriction Program.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- J. Output: Research, review and comment on technically and regulatory complex issues.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- K. Output: Conduct compliance assurance and evaluation inspections at permitted and interim status TSD facilities, generator and transporter facilities; investigate complaint referrals, in accordance with quarterly inspection schedule; finalize inspection reports  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- L. Output: Develop enforcement actions as appropriate for facilities in non-compliance. Participate in Consent Order negotiations.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- M. Output: Research and respond to public information requests, and provide regulatory interpretations to the public and regulated community. Develop and distribute Compliance and Technical Assistance Guidance Documents. Develop workshops on specific topics.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- N. Output: Provide emergency response assistance; initiate enforcement actions, if necessary.  
Milestone: Target Dates: As necessary
- O. Output: Participate in training, seminars, and conferences. Assist in implementation of the technical /compliance assistance inspection program.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- P. Output: Oversee Clean-up/Closure Activities pursuant to Consent Order Agreements and RCRA Permits.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- Q. Output: Train new and less experienced inspectors.  
Milestone: Target Dates: As necessary
- R. Output: Review and provide comments on all plans for Superfund Remedial Activities at the INEEL, Bunker Hill, and Mountain Home Air Force Base (MHAFB) to insure that federal and state hazardous waste rules are identified as Applicable or Relevant and Appropriate Requirements (ARAR).  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04
- S. Output: Provide all compliance, and enforcement data to the Hazardous Waste Analyst for data

review and processing in accordance with the RCRA MOA, the RCRAInfo MOU, and RCRAInfo SOPs.

Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

#### **Activity 4: Information Management**

(Estimated Time Period: One Year)

(Estimated Cost: \$79,044)

(Estimated FTE: 1)

##### **- RCRAInfo Database**

- A. Output: Process and maintain generator, compliance and permitting information in RCRAInfo in accordance with the RCRA data management SOPs and RCRAInfo data MOU.  
Milestone: Target Dates: 3/04, 6/04, 9/04, 12/04
- B. Output: Assign EPA Identification numbers using Handler module of RCRAInfo.  
Milestone: Target Dates: 3/04, 6/04, 9/04, 12/04
- C. Output: Ensure smooth operation of the shared RCRAInfo database with Region 10.  
Milestone: Target Dates: 3/04, 6/04, 9/04, 12/04
- D. Output: Participate in "Quarterly Program Meetings" between EPA and DEQ.  
Milestone: Target Dates: 3/04, 6/04, 9/04, 12/04
- E. Output: Continue to co-lead the RCRA Subtitle C Site Activity Status Workgroup in developing and implementing EPA ID Number Guidance, including the determination and identification of active and inactive RCRA regulated waste sites.  
Milestone: Target Dates: 1/04-6/04
- F. Output: Work with Region 10 Systems Administrator and DEQ Computer Services to implement reporting software and connectivity requirements, as necessary, to fully implement RCRAInfo.  
Milestone: Target Date: 12/04
- G. Output: Conduct verification process of the CESQG Universe data.  
Milestone: Target Date: 12/04
- H. Output: Attend the RCRAInfo National Users Conference sponsored by EPA.  
Milestone: Target Date: TBD

- Manage Idaho Annual Report

- I. Output: Provide technical assistance, collect, and QA/QC generator and commercial TSD information for the 2003 Idaho Hazardous Waste Generator Annual Report.  
Milestone: Target Date: 1/04
- J. Output: Prepare, compile, and distribute the 2003 Idaho Hazardous Waste Management Report to be delivered to the Governor, Legislature, regulated community, and citizens of Idaho in accordance with Idaho Code §39-4411(6).  
Milestone: Target Date: 3/04
- K. Output: Prepare and distribute the 2004 Hazardous Waste Annual Report Forms to the regulated community in accordance with Idaho Code §39-4411(4).  
Milestone: Target Date: 11/04

- Manage 2003 Biennial Report

- L. Output: Provide technical assistance to, collect, and QA/QC review the Federal Hazardous Waste Biennial from the regulated community of Treatment, Storage, Disposal Facilities and Large Quantity Generators.  
Milestone: Target Date: 9/04
- M. Output: Provide Idaho's 2003 Federal Hazardous Waste Biennial Report data in electronic flat file format to EPA for inclusion into the National Hazardous Waste Report.  
Milestone: Target Date: 10/04

- Outreach/Technical and Compliance Assistance

- N. Output: Provide information and technical assistance to other state agencies, the regulated community, businesses, general public, education organizations, and the media regarding Idaho's hazardous waste program.  
Milestone: Target Dates: 3/04, 6/04, 9/04, 12/04
- O. Output: Research and respond to public information requests.  
Milestone: Target Dates: 3/04, 6/04, 9/04, 12/04

**Activity 5: Clerical Support**

(Estimated Time Period: One Year)

(Estimated Cost: \$ 64,359)

(Estimated FTE: 1)

- A. Output: Design layout, format and compile high quality technical reports, letters and documents complete with graphs, tables and charts for the State Hazardous Waste Management

Division.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

B. Output: Responsible for Monthly Time and Performance Indicator Tracking and development and compilation of the State Hazardous Waste Program Monthly Report.  
Milestone: Target Dates: 1/04-12/04

C. Output: Participate in development of the State Hazardous. Waste Program Operation Manuals.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

### **Activity 6: Support Services**

(Estimated Time Period: One Year)

(Estimated Cost: \$35,313)

(Estimated FTE: .4)

A. Output: Complete State Waste Program related special projects as assigned.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

B. Output: Completes federal grant application and RCRA HW Grant budget documents for submittal and approval by EPA.  
Milestone: Target Dates: 8/04-12/04

C. Output: Provide a performance evaluation process by coordinating four Quarterly RCRA HW Grant/Workplan/Program Meetings and Reviews between EPA Region 10 and DEQ. Comply with quarterly performance report requirements cited in 40 CFR Part 35 of the Federal Register and conditioned in the assistance agreement.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

D. Output: Assists with other RCRA HW administrative projects.  
Milestone: Target Dates: 03/04, 06/04, 09/04, 12/04

### **Roles and Responsibilities of Recipient and EPA in Carrying-Out the Work Plan Commitments:**

IDEQ: IDEQ is responsible for completing outputs within the work plan schedule and complying with terms and conditions of the assistance agreement.

EPA: EPA will have no substantial involvement in the accomplishment of the work plan commitments. EPA will monitor the progress and provide technical assistance as needed to ensure project completion.

**Joint Evaluation of Performance:**

The grantee agrees to submit quarterly performance reports. This report will state accomplishments toward completion of work plan commitments, a discussion of the work performed for all work plan components, and a discussion of any existing or potential problem areas which could affect project completion. If the EPA Project Officer, after reviewing the report, finds that the recipient has not made sufficient progress under the work plan, EPA and the recipient will negotiate a resolution that addresses the issues.

## Anticipated Permitting Commitments for 2004

### **ESII Site B:**

The renewal permit will be presented for public review and comment.

### **ESII Site A:**

Only Post-Closure monitoring, financial assurance and other general PC maintenance activities are anticipated at this facility.

### **Motive Power Post-Closure Corrective Action Permit**

A class III permit modification request is being processed. One purpose for this modification is to accommodate changes to risk consideration factors in areas down gradient from the close facility.

### **SafetyKleen New Boise**

SafetyKleen has initiated an administrative appeal of their recently issued renewal permit.

### **Mountain Home Air Force Base:**

The MHAFB permit renewal is complete. Although the permit remains in effect, units are closed, and post-closure obligations being addressed under alternate authority.

### **PTT Boise**

Post-Closure monitoring, financial assurance and other general PC maintenance activities are anticipated at this facility.

### **Blount – Lewiston**

Post-Closure monitoring, financial assurance and other general PC maintenance activities at this facility.

### **Dart Industries – Jerome**

Post – Closure monitoring, financial assurance and other general PC maintenance activities are anticipated at this facility.

### **PacifiCorp – Idaho Falls**

PacifiCorp is pursuing innovative approaches to remediation at this site. In addition to plan reviews associated with these efforts, Post-Closure monitoring, financial assurance and other general PC maintenance activities are anticipated at this facility.

### **INEEL:**

During 2004, the DEQ anticipates completing the following major tasks associated with permitting a the INEEL:

- The Department is processing significant plans for closure of additional High Level Waste Tanks, and other tank systems. This represents a significant effort in relation to our total project load in the HWMA program.
- A renewal application for part B permitted treatment and storage units at ANL-W is being processed.
- The Department ensure implementation of schedules of compliance with the recently issued post-closure permit for the Old Waste Calcine Facility at the INTEC.
- The Department is completing review and anticipates drafting a part B permit for the PEWE and the LET&D liquid waste treatment units at the INTEC.
- Significant modification, inspection, and coordination efforts are anticipated associated with construction completion at the AMWTP.
- A significant level of effort will continue to be generated as we process workload and determination requests associated with the Voluntary Consent order for tanks and other units at the INEEL.